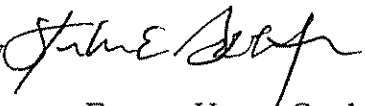


**WISCONSIN DEPARTMENT OF  
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**Date:** September 6, 2006  
**To:** Agency Heads  
**From:** Stephen E. Bablitch, Secretary   
**Subject:** Executive Order 145 – State Agency Energy Usage Goals

Governor Doyle issued Executive Order 145 on April 11<sup>th</sup>, 2006 relating to Conserve Wisconsin and the creation of high performance green building standards and energy conservation for state facilities and operations. The order included direction that the Department of Administration, in consultation with state agencies and the UW System, to set energy efficiency goals for state facilities for FY07, FY08, and FY09.

The department has consulted with state agencies on this through the Division of State Facilities and the interagency Real Estate Management Team. Based on that, state agency energy efficiency goals are set at the levels directed in the Executive Order, which requires a 10% reduction from FY05 levels by FY08 and 20% by FY10. These reductions are in energy usage per square foot and will reflect any necessary adjustments due to weather. Agencies should move towards these goals in increments over the next several years; a 5% reduction by the end of FY07, 10% by the end of FY08, 15% after FY09, and 20% by the end of FY10 is recommended. In addition, agencies may desire to set different goals for specific facilities and institutions to meet the overall agency reduction goals of 10% and 20%. If agencies determine that certain facilities, such as fish hatcheries, do not lend themselves to goals based on energy usage per square foot, they should review these in greater detail with staff from the Division of State Facilities.

The baseline energy usage information for the majority of state agencies is in the fiscal year 2005 "Energy Use in State Owned Facilities" report published by the Department of Administration and available at [http://www.doa.state.wi.us/docs\\_view2.asp?docid=990](http://www.doa.state.wi.us/docs_view2.asp?docid=990). Agencies with facilities not included in this report should review fiscal year 2005 energy usage and establish a baseline in conjunction with the Division of State Facilities. The baseline should include electrical, natural gas, coal, fuel oil and other energy utilized at state-owned facilities.

#### Resources for Energy Usage Reduction

There are a number of resources available during the current fiscal year for energy reduction activities. Technical assistance is available from the Division of State Facilities, the Energy Center of Wisconsin, and many local utilities. A number of utilities also have programs that may fund some or all of the costs of energy conservation efforts.

The Division of State Facilities prepared a planning template for agencies required to prepare energy cost reduction plans under 2005 Act 141. This template is available to other agencies and has been posted on the Department of Administration's web site at [http://www.doa.state.wi.us/pagesubtext\\_detail.asp?linksubcatid=170&linkcatid=125&linkid=](http://www.doa.state.wi.us/pagesubtext_detail.asp?linksubcatid=170&linkcatid=125&linkid=).

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In addition, funding for specific energy reduction projects may be requested through the state building program. Agencies may propose using existing all agency funding within their current allocations, funding reverted from completed capital projects, and as a final alternative may request the release of Building Trust Funds or energy conservation/initiative funds from the State of Wisconsin Building Commission. The Division of State Facilities is available to assist state agencies with the development of project proposals.

Act 141 directs that the Department of Administration utilize performance contracts as part of state energy conservation efforts. The department will be initiating a procurement process later this fall to establish a performance contracting program to address this requirement and to make this option for delivery available to state agencies.

If you have additional questions, please contact Robert Cramer (608-266-1031 / [Robert.Cramer@Wisconsin.Gov](mailto:Robert.Cramer@Wisconsin.Gov)) or Mike Stark (608-266-1173 / [Michael.Stark@Wisconsin.Gov](mailto:Michael.Stark@Wisconsin.Gov)) in the Division of State Facilities.