

MEETING NOTES OF THE UWSA ACADEMIC STAFF COMMITTEE

January 15, 2009

Members Present: Todd Bailey, Sal Carranza, Cynthia Graham, Jennifer Moore, Eileen Norby, Donna Silver, Andy Taylor

Members Absent: Anne Bilder

Agenda Discussion Items

1. Greetings and welcome to newly elected committee members
 - Returning members include Todd Bailey, Sal Carranza, and Donna Silver
 - New members include Cynthia Graham and Andy Taylor
2. New member orientation
 - Todd and other committee members reviewed the core functions of the committee.
3. Selection/election of officers
 - **Eileen Norby** is the committee's new chair. As outgoing chair, Todd will send a memo to Pres. Reilly alerting him to the new chair.
 - **Donna Silver** will continue in her role as systemwide academic staff representative.
 - **Jennifer Moore** will continue as secretary.
 - In addition, **Sal Carranza** will continue as the ASPRO board member.
4. Academic Staff Representative Update
 - The Academic Staff Reps are working with the UW System HR staff to establish a procedure for evaluating the promotion process systemwide.
 - The Academic Staff Conference will be hosted this summer at UW-Whitewater, date to be announced.
 - The President's Office will continue to be neutral on Academic Staff/Faculty legislation.
 - On most UW campuses, academic staff are educating themselves on the lay-off process.
5. Proposal to change the name of the email list "AcadStaffList" to "AcadStaffIssuesList" was approved by the committee. The list is composed of the UWSA academic staff voters list as well as staff who supervise academic staff or who hold limited appointments and may be interested in academic staff issues. It is hoped the new name will clarify the list's purpose and reduce potential confusion.
6. Brown Bags
 - **Donna** will invite Jason Beier to the March 6 ASC committee meeting to follow up on questions raised during the December brown bag. The hope is to follow up on the May 2008 meeting with Jennifer Hanewall, then-director of System Administration Human Resources and Workforce Diversity, on the creation of a website clarifying promotion procedures and timeline. (For additional details, see the May 7, 2008 meeting notes.)
 - **Donna** will schedule and lead a spring brown bag, open to all staff, on the topic of Qigong, Chinese relaxation exercises.
 - **Other potential brown bag** topics include an overview of ASPRO (Sal); presentation of academic staff grants (what they are and who is eligible); and questions about what is important to UWSA academic staff (could create a survey to send out in advance of the brown bag).

7. The next ASC meeting is scheduled for Friday, March 6, 2009, from 2 – 3:30 p.m., in Room 1920 of Van Hise Hall. Donna will invite Jason Beier, director of System Administration Human Resources and Workforce Diversity.

8. Miscellaneous:

- A staff awards program is being planned for the spring. Andy Richards said a call for nominations for the Craven Award is planned.
- Future topics: Discuss and develop criteria for awarding grant money to reimburse staff tuition costs
- \$6,463.83 remains in grant funds for this fiscal year.

submitted by Jennifer Moore, Secretary