

MINUTES FROM THE MEETING OF ACADEMIC STAFF COMMITTEE

August 1, 2007

Members Present: Todd Bailey, Yufeng Duan, Lisa Kornetsky, Jan Sheppard, Sal Carranza, Donna Silver

Members Absent: Eileen Norby, Anne Bilder, Jennifer Moore

Agenda Discussion Items

1. Discussion of Fall Brown Bag for UW System Administration Academic Staff

Purpose: To build community

Possible Topics:

- **Yufeng** will talk to people at HR at UW-Madison about a possible leadership reading or activity
- Discuss the impact of collective bargaining
- Career Development (focus on creating transparency regarding promotion policies and rewards/professional development opportunities)
- Use the time to showcase what it is we all do as a way of getting to know each other

We also discussed how we might use a portion of our allotted share of professional development funds to fund a professional development activity for all of our System Administration Academic Staff.

ACTION ITEM: Our committee agreed to use the above list as a jumping off point for an email discussion so that we can decide on a topic before our next meeting on September 14th, at which time we will plan a brown bag activity for sometime in late October.

2. Review and discussion of Wisconsin Administrative Code (UWS9.02)

<http://www.legis.state.wi.us/rsb/code/uws/uws.html> and Chapter 2 of the University of Wisconsin System Administration Academic Staff Personnel Policies and Procedures <http://www.uwsa.edu/acstaffcommittee/policies.htm>. (If you weren't able to make the meeting, Todd has a copy of these documents for you).

We briefly discussed these documents and decided to continue the discussion on required functions of our committee via email and re-visit this item at our next meeting. We realized we need to find out if there is a UW System Administration document of meeting policies that we should be following; since nowhere in the documents cited above was there anything written about such issues as requiring a quorum, or following Robert's Rules of Order or making decisions via consensus. **Todd was going to check in with Anne Bilder about this before our next meeting.**

3. Discussion about agenda items for the next meeting:

- **Sal** will give us an update on ASPRO Strategic Planning Process
- Collective Bargaining Update
- Approval of our revised Professional Development RFP (**Anne and Todd**, had shared their draft with the committee in the spring and will send that to all of us via email prior to our next meeting so that we can prepare the RFP for distribution)
- Planning October Brown Bag Lunch

submitted by Donna Silver