

## **AGENDA**

**UW System Administration  
Academic Staff Committee  
Tuesday, June 2, 2009  
11:00 a.m. – Noon  
1840 Van Hise Hall**

- 11:00 – 11:05 a.m.    Check in
- 11:05 – 11:10 a.m.    Review minutes from May 6 (Jennifer will bring copies)
- 11:10 – 11:15 a.m.    Workshop on improving meetings  
                                 Jennifer Moore and Eileen Norby will give an overview of this one-day workshop they attended and explain how they would like to incorporate techniques into the ASC meetings.
- 11:15 – 11:40 a.m.    Decide how to distribute remaining grant funds  
                                 Review spreadsheet of funds distributed (Eileen will bring copies)  
                                 Review grant guidelines as written (All: Bring your ASC binders)  
                                 Brainstorming exercise led by Jennifer
- 11:40 – 11:50 a.m.    Review grant applications (3)
- 11:50 a.m. – noon    Solicit agenda items and set approximate date of next meeting