



2001-02 University of Wisconsin System Academic Staff Representatives Orientation Meeting

**Thursday, September 20, 2001
8:45 a.m. to 1:30 p.m.**

Welcome

Kerry Niemcek, Office of the Senior Vice President for Administration

Self introductions

Academic Staff Representatives

Each of the representatives introduced himself or herself, briefly described the organization of his or her institution's academic staff governance unit.

Overview of UW System Administration

- Organization
- Board of Regents
- Role of Vice Presidents
-

University Relations, Legislative Relations & Advocacy

Linda Weimer, Vice President for University Relations

- *State Budget*

University Relations worked to expand the coalition of supports of the UW budget by engaging the Regents to urge the legislature to give the system more funding to promote economic development.

- *Federal Relations Council*

The Council was just created to identify priorities for research. Wisconsin is last in the nation on how much we receive from the federal government. The Council will work with a soon-to-be-hired Federal Relations Coordinator.

- *Communications*

There are a number of ways System communicates with institution administration, faculty, staff and students, as well as prospective students and the citizens of Wisconsin. Check out the website at <http://www.wisconsin.edu/> or <http://www.uwsa.edu/>.

- *30th Anniversary*

On October 11, 2001, UW System will host an anniversary dinner at the Milwaukee Public Museum. For further information, call 608-263-5512.

- *Economic Summit II*

The summit will be held Monday and Tuesday, November 26 and 27, 2001, at the Midwest Express Center in Milwaukee. For the most recent information, find it on the web at <http://www.wisconsin.edu/summit>.

Legal Issues Facing the UW System

Patricia Brady, Deputy General Counsel

There are a number of legal bodies that govern the day-to-day operations of the UW, as well as specific matters such as personnel management.

These include:

- Wisconsin State Constitution
- Wisconsin State Statutes
- Wisconsin Administrative Code
- Institutional policies and procedures
- Regent and UW System policies

General Counsel is responsible for representing the Board of Regents in matters relating to items such as personnel, copyright, real estate and trademark.

Human Resources and Personnel Issues

George Brooks, Associate Vice President for Human Resources

George or Assistant Vice President for Human Resources Chuck McConnell will present an update almost every meeting. The Office of Human Resources is responsible for the following:

- Affirmative Action and Equal Opportunity Programs
- Appointment, Payroll and Benefit System Project
- Employment Relations
- Human Resource Information Services
- Staff Benefits and Payroll Policy
- System Personnel Services
- Unclassified Personnel Policy Development and Administration

Pay plan status was discussed and emails went to the representatives with supporting documents.

Academic Affairs

Cora Marrett, Senior Vice President for Academic Affairs

▪ *Structure*

The Office of Academic Affairs is responsible for program review and approval. The Office of Professional Instructional Development (OPID) provides support for learning and teaching. The Office of Policy and Research (OPAR) will provide information to decision makers on a variety of issues. The Office of Multicultural Affairs (OMA) works

with the multicultural officers on each campus to promote diversity. The Office of Learning and Information Technology (OLIT) provides the technical information to make decisions on cutting edge technologies.

- *Titling Report*

The process is currently in the integration stage: The report from the Senior Vice President for Academic Affairs to the Board of Regents was issued this summer. The report made a variety of recommendations, all of which may be found on the web on the page entitled [Academic Staff Representatives - University of Wisconsin System](#). The report concluded with a request to campuses to formulate an integration plan, which is to be included in a follow-up report to the Senior Vice President for Academic Affairs due by June, 2002.

Discussion by the representatives included suggestions of \$0 budget titles and conversation about the meetings with faculty on each campus.

Biennial Budget

Freda Harris, Assistant Vice President for Budget and Finance
Due to time constraints, Freda will appear on the October agenda.

Lunch and President's Greeting

Katharine C. Lyall, President

Agenda Topics for Future Meetings

Kerry Niemcek

Representatives were encouraged to gather input from institution academic staff on issues of concern. As the representatives should drive the agenda, they are asked to forward agenda items in a timely matter to Kerry for inclusion on the upcoming agendas.

Election of a Convener

Academic Staff Representatives

Meeting Adjourned